

AGENDA
SOUTH CENTRAL REGION 8 WORKFORCE BOARD, INC.
Stone Gate Arts & Education Center
405 I Street, Bedford, IN 47421

Wednesday, September 19, 2018
11:30 AM to Noon Lunch and Networking
Noon to 1:30 PM Public Meeting

LOCATION: The StoneGate Arts & Education Center is located at 405 I Street in Bedford. From Highway 37 turn East onto 5th Street / IN 58 (this is the first intersection on the north side of Bedford) go 2 miles and turn North on I Street. The Building is on the left. Parking lots are across the street.

Welcome, Call to Order

Brenda Reetz, Chair

- a. Introductions – Welcome New Members
- b. Approval of 06/20/2018 Meeting Minutes*

Staff to the Board & One-Stop Operator Report

- a. Executive Committee Meeting Overview Rob King
- b. DWD Support Grant Application*
- c. RWB - DWD Monitoring (Conflict of Interest Policy)* Shannon Laurent
- d. Slate of Officers – Election of Officers* Rob King
- e. Workforce Plan Review and Approval*
- f. WorkINDiana Update Shannon Laurent
- g. CLJ Associates Final Audit Update
- h. WorkOne Report Susan Neal

Financial Reports

- a. Grant Breakdown and Current Standing Crowe
- b. Revenue & Expense to Total Budget
- c. Approval of Financial Reports*
- d. Audit and Tax Request for Proposal*

Other Business - Group Discussion – Questions

All

Adjourn

Next Meeting – December 12, 2018

AGENDA BRIEFS

09/19/2018 South Central Region 8 Workforce Board, Inc. Meeting

Lunch will be served at 11:30 AM. This time is used by the Board and guests to network. The meeting will be called to order at 12:00 Noon and adjourn by 1:30 PM. This meeting is the first meeting of the Program Year 2018 (July 1, 2018 to June 30, 2019). These briefs are intended to provide some background on the agenda items. Items marked with an *asterisk* and italics* require board action.

Welcome and Call to Order – Brenda Reetz, Board Chair will call the meeting to order.

Approval of 06/20/2018 Meeting Minutes* - The Board last met in June. The minutes of that meeting have been provided. Please read the minutes and let us know of any corrections that should be made.

Staff to the Board & One-Stop Operator Report – Rob King will summarize the results of the Executive Committee meeting held on Monday, September 17, 2018. Items discussed included: 1) DWD Support Grant Application, 2) Election of Officers, and 3) Regional Workforce Plan.

DWD Support Grant Application* - Rob King will provide an overview of the DWD Support Grant Application and the Board will vote on Region 8 applying for additional WIOA dollars.

Regional Workforce Board DWD Monitoring (Conflict of Interest Policy)* - As a result of DWD's monitoring of Region 8 in May 2018, it was determined that the Regional Workforce Board must have a conflict of interest policy that includes language for disciplinary action that will be taken in the event that a conflict of interest situation arises with a Board member. We will review the policy and request Board approval for immediate implementation.

Slate of Officers - Election of Officers* - Rob will present the Slate of Candidates for Officers of the Workforce Board as approved by the Executive Committee. The full Board will vote on the Slate of Officers for Program Year 2018 (July 1, 2018 – June 30, 2019).

Regional Workforce Plan Review and Approval* - Rob King will provide an overview of the regional workforce plan modification and request Board approval for submission to DWD.

WorkINDiana and Audit Update - Shannon will update the Board regarding WorkINDiana performance and funding levels. Shannon will also provide an update on the final CLJ Associates audit.

WorkOne Report – Susan Neal will highlight recent WorkOne activities and discuss local programs and projects happening throughout Region 8.

****Financial Report and Budget*** – The Board's fiscal agent, Crowe, will present the financial report for the current period. The Revenue/Expense and Grant Breakdown/Current Standing of Remaining Funds reports will be provided to Board members. We will discuss changes to the budget for the period July 1, 2018 to June 30, 2019.

****Audit and Tax Services Procurement (RFP)*** – Crowe will discuss the Request for Proposals (RFP) timelines and procedure for the Region 8 Audit and Tax services procurement.

Other Business – Group Discussion – Board members may provide suggested topics for discussion at future meetings such as current workforce issues, challenges affecting business practices or questions about specific employer situations...**Next Meeting: December 12, 2018** – Adjourn – 1:30pm