

South Central Region 8 Workforce Board, Inc.
Quarterly Meeting
Bedford Area Chamber of Commerce
May 5, 2010, 12:00 Noon
Meeting Minutes

Board Members Present: Darrell White, Jonas Uland, Dee Richards, Bobby Minton, Gene McCracken, Ron Arnold, George Qualley and Mike Ringwald.

Also Present: Nancy Begle, Tom Horstman, Steve Gault, Tom Horstman, Sheila Hess, Susan Stein, Kim Stevenson, Dave Tucker, Nancy Karaszia, John Stephens, John Corcoran, Shannon Laurent, Richard Rampley, Tina Judd, and Sheila Hess.

Darrell White called the meeting to order and welcomed guests. Each person present introduced themselves. A quorum of the Board was confirmed as present.

Approval of Minutes

Gene McCracken moved to accept the minutes of the 2/3/10 meeting of the South Central Region 8 Workforce Board, Inc. Bobby Minton seconded the motion and the motion passed.

Financial Report

Nancy Begle presented the financial report as of March 31, 2010. Nancy highlighted total funding available to the Board, ARRA funds availability and noted that total expenditures are meeting expected benchmarks in comparison to the amount of the year completed. The notable exception is that the ARRA WAG program is under spent. There was a discussion regarding the ending of the ARRA WAG program on June 30, 2010.

Bobby Minton moved to have John Corcoran write a letter to DWD requesting an extension of the program to June 30, 2011. Dee Richards seconded the motion and the motion passed.

Nancy Begle review funds spent vs. obligations. It was noted that the service provider is behind expectations with regard to expenditures. The RWB, Regional Operator and Rampley Consulting are meeting spending expectations. Nancy mentioned that the preliminary new year allocations (beginning July 1, 2010) for the Workforce Investment Act are similar to last year.

Gene McCracken moved to accept the financial report, Bobby Minton seconded the motion and the motion passed.

Regional Operator Report

John Corcoran discussed the need to begin developing contracts for the new despite the fact that the allocations are not yet official.

Shannon Laurent mentioned that the Rampley Consulting Contract needs to be re-authorized for the new Program Year beginning July 1, 2010. There was a discussion regarding the Rampley Consulting contract. Shannon Laurent stated that the terms of the contract would be the same.

Bobby Minton moved to authorize the Regional Operator to draft an extension to the Rampley Consulting contract for the period July 1, 2010 to June 30, 2011. Gene McCracken seconded the motion and the motion passed.

John Corcoran discussed the need to begin developing contracts for the new program year beginning July 1, 2010 to June 30, 2011 with Vincennes University despite the fact that final allocations are not known.

Gene McCracken moved to authorize the Regional Operator to work with the Fiscal Agent and begin to develop contracts with Vincennes University for PY'11 programs. The contracts will be approved by the Board at a later date when allocations are finalized. Dee Richards seconded the motion and the motion passed.

Young Hoosier Conservation Corps

Shannon Laurent described the Young Hoosier Conservation Corps program in Region 8. 18-24 year old youth will be enrolled and work at 16 state parks and state owned properties. 143 youth began work on 5-4-10. All Region 8 WorkOne staff for did a great job launching the program. There will be a maximum of 266 youth hired this summer. Last year we had 358 youth and we look forward to another great summer. Shannon congratulated the WorkOne managers, Steve Gault, Nancy Karaszia and Susan Stein for doing such a great job. There was a discussion regarding jobs at the park that were eliminated due to a shortfall of state funding.

There was a general discussion of the eligibility criteria for youth to be enrolled in this program. Shannon Laurent explained that youth must meet 70% of the poverty guidelines, be 18-24 years of age and be willing to work outside in hot conditions. There was a general discussion of re-hiring procedures for those that were fired last year and the application process. Shannon mentioned that we have so many state owned properties that we gave Brown County State Park to Region 9 since they had so few.

A grant between the Board and DWD for the YHCC program should be returned signed soon. A corresponding contract with Vincennes University has been prepared and needs to be executed in the amount of \$83,300. The Regional Operator has prepared this contract, Vincennes University has signed it and the Board Chair needs to sign the contract today.

Jonas Uland moved to execute the YHCC contract with Vincennes University. Reverend Qualley seconded the motion and the motion passed.

Adult Basic Education Application for Region 8

John Corcoran outlined the ABE initiative statewide and explained that our Regional Consortia of ABE providers had voted for the South Central Region 8 Workforce Board

to serve as the fiscal agent for the funding. John explained that contracts would be prepared between the Board and the ABE providers and the fiscal agent would draw down funds from Dept. of Education and Dept. of Workforce Development. Richard Rampley listed the five providers: Monroe County Community School Corp., Vincennes University, Owen Valley School Corp., Open Arms in Greene County, Brown County Community School Corporation.

Bobby Minton motioned to accept the ABE Fiscal Agent responsibility. Jonas Uland seconded the motion and the motion passed.

There was a discussion of the fact that some counties get no State funds for ABE. Richard Rampley stated that all the schools need to do is apply to the State and they will automatically receive \$20,000 each. All agreed this would be good if the schools would apply. Gene McCracken and Ron Arnold said they could meet with schools to encourage application.

John Corcoran gave a brief presentation of the Governance of the Workforce System in Indiana as background to a discussion of the activities of some Regional Workforce Boards to become Workforce Investment Boards. John explained some of the differences between RWBs and WIBs and the liability of the Elected Officials in a WIB scenario.

John explained that this is an attempt to have more autonomy than is currently available under the State Workforce Investment Council/Balance of State Workforce Investment Board governance structure. A meeting was held at DWD with the Commissioner and DWD staff during which the idea was discouraged by the Commissioner. The Balance of State Workforce Investment Board is responsible for 91 Counties. The Department of Labor now requires DWD to separate the BOS-WIB from the SWIC so that it can function as the local Workforce Investment Board for the 91 Counties. Representation on the BOS-WIB will be changed to include more regional representation.

Regional Operator Name Change

John Corcoran stated that the Regional Operator has changed the name of the company from Corcoran & Wishart, LLC to CLJ Associates, LLC. This change occurred because of the retirement of Wishart. John explained that Wishart has never been active in the Region 8 contract. John stated that it was necessary to amend the Regional Operator contract with the Board and that he had recently sent an amendment to change the Regional Operator agreement with DWD/BOS-WIB. John stated that the company is the same with the same Federal I.D. number.

Gene McCracken moved to approve the amendment to the Regional Operator contract changing the name from Corcoran & Wishart, LLC to CLJ Associates, LLC. Dee Richards seconded the motion and the motion passed.

Slate of Officers for the Period July 1, 2010 to June 30, 2011

John Corcoran stated that the Board needed to have a Slate of Officers for the upcoming new year. The current officers are: Darrell White, Chair; Ed Epping, Vice Chair and

Jonas Uland, Secretary. The Chair can serve two consecutive one-year terms. All officers need to come from the business sector of the Board.

John stated that Ed Epping (not present) stated that he would be willing to serve as an officer. Darrell White thanked the Board for the opportunity to attend the NAWB conference in Washington DC and that he was willing to continue serving as Chair. Jonas Uland said he was willing to continue serving as an officer.

After a brief discussion the slate of officers was determined as:

Darrell White, Chair
Ed Epping, Vice Chair
Jonas Uland, Secretary

Ron Arnold moved to close the nominations. Gene McCracken seconded the motion and the motion passed. The Board will vote on the slate of officers at the next meeting.

WorkOne Report

Richard Rampley reviewed the Program Year WIA performance report and Rapid Response activities with the Board. Richard highlighted performance by County and Program. In the 3rd Quarter we have 11,000 enrolled. We have a goal of 15,000 for the year. Richard also reviewed the services provided to customers and employers.

Richard stated that there had been no WARN closure activities in the past quarter. School layoffs were discussed. Jonas Uland mentioned that the Monroe Hospital of Bloomington laid off 36 employees. Richard stated that this was not enough to reach the WARN notice level.

Richard summarized job openings listed in Indiana Career Connect (the State job matching database and website). Richard went on to briefly outline who is hiring in Region 8. He highlighted that GM has called back 245 workers in Bedford and then described some of the other recent employers that are hiring workers per the ICC data.

Fiscal Agent Solicitation

Nancy Begle with Crowe-Horwath left the room during this discussion. John Corcoran discussed the need for the Board to solicit for a fiscal agent. In the past DWD contracted with the fiscal agent and the Board paid for this cost through the allocation. DWD decided to permit Regional Operators to hire staff to perform this function or let the Boards solicit for a fiscal agent. John explained that hiring a staff member was something that was outside the scope of the contract with the Board and the added liability, it was not an option. The Crowe Horwath contract with the State has been extended to 10-31-10 to permit a reasonable transition period.

The Regional Operator has drafted a Request for Proposal for the Board to consider and distributed it prior to the meeting. There was a discussion about the RFP.

Jonas Uland moved to release the RFP for fiscal agent. Reverend Qualley seconded the motion and the motion passed.

John Corcoran stated that he would do a technical review to determine that the proposals received meet the technical criteria for consideration by the Board. Once this is complete the Board members will need to review the proposal independently and score them. The Chief Elected Official for the Region is Tom Jones, Mayor of Linton. The Board will formulate a recommendation to the CEO and the CEO will make the award decision.

The Board will need to meet again in June to make a decision on the Fiscal Agent and to approve the PY'11 contracts. John stated that the next meeting will include the local elected officials. John stated that the business representatives need to attend the next meeting because they can act as proxies for the Elected Officials if they are unable to attend.

John stated that the goal of the meeting is to award the fiscal agent contract and the budget for the new year at the next meeting.

The next meeting was set for Tuesday, June 8, 2011 from 12:00 to 1:00 PM. Lunch will be served at 11:30 AM. John will provide more information prior to the meeting.

Other Business

With no further business, Jonas Uland moved to adjourn the meeting. Gene McCracken seconded the motion. The motion passed and the meeting adjourned.

Prepared By: John Corcoran

Approved by the South Central Region 8 Workforce Board on 6/15/2010.