

**South Central Region 8 Workforce Board, Inc.**  
**Quarterly Meeting**  
**Bedford Area Chamber of Commerce**  
**April 22, 2009, 12:00 Noon**  
**Meeting Minutes**

**Board Members Present:** Ed Epping, Gene McCracken, Jonas Uland, Jim Springer, Mike Ringwald, Bobby Minton, George Qualley, Darrell White

**Also Present:** Richard Rampley, John Corcoran, Shannon Laurent, Tina Judd, Nancy Begle, Sheila Hess, Steve Gault, Nancy Karaszia, Susan Stein, Nancy Davisson, Tom Horstman, Kim Stevenson, Brenda McLane. The attendees introduced themselves.

Chairperson, Ed Epping, called the meeting to order and welcomed guests. A quorum of the Board was confirmed as present.

**Approval of Minutes**

*Gene McCracken moved to accept the minutes of the January 6, 2009 meeting of the South Central Region 8 Workforce Board, Inc. Jonas Uland seconded the motion and the motion passed*

John Corcoran recognized new appointees to the Board Rev. George Qualley, representing Community Based Organizations and Mike Ringwald, representing Martin County Business. The current Labor and Education representatives on the Board are pending appointment by the Mayor of Bloomington and we are awaiting that appointment. Our current representatives, Bobby Minton, Labor and John Whikehart, Education remain on the Board until the new appointments are made.

**Request for Qualifications – WorkOne Coordinator**

Richard Rampley and Sheila Hess left the room in anticipation of discussions regarding the RFQ and RFP process.

John Corcoran explained that the Board proposal review committee had met prior to the Board meeting and had reported their scoring of the sole application in response to the RFQ. Rampley Consulting, our current contracted WorkOne Coordinator, submitted an application. No other applications were received. John stated that Rampley Consulting has done a nice job with the current contract. John presented the scores recorded by each reviewer. Of a possible 100 points, the average of all scores was 97.8. John explained that Rampley Consulting was requesting a \$100 per month increase over the current monthly charge. The fee as proposed would be \$7,000 per month or a 1.4% increase over the current contract.

John stated that the review committee recommends a one-year contract with Rampley Consulting. Ed Epping stated that the contract should have a renewal clause permitting two one-year contract renewals at the option of the Board and Rampley Consulting.

*Gene McCracken moved to authorize the Regional Operator to negotiate a contract with Rampley Consulting and present the contract back to the Board. Jonas Uland seconded the motion and the motion passed unanimously.*

## **Request for Proposals – Service Provider**

John Corcoran stated that two proposals were received, one from Vincennes University, our current WIA service provider and one from River Valley Resources, Inc. The review committee scores were presented. The maximum possible points were 100. The average scores were, Vincennes University 93.8 and RVR 86.

Ed Epping summarized the committee recommendation: The Regional Operator should negotiate a two-year contract with Vincennes University with a one-year renewal clause. The Regional Operator should also negotiate the number to be served and percent spent on direct client costs. Nancy Begle noted that Region 8 is spending 43% of all funds received from DWD on Direct Client Costs. This percentage is higher than any other Region in the State.

*Jonus Uland moved to authorize the Regional Operator to negotiate a two-year contract with Vincennes University for WIA services with a one year renewal clause for the third year. The resulting contract will be presented to the Board. Bobby Minton seconded the motion and the motion passed unanimously.*

Richard Rampley and Sheila Hess returned to the room. Ed Epping thanked both of them for their work and congratulated them on winning.

## **Financial Report**

Nancy Begle presented the financial report as of March 31, 2009. Nancy asked if there were any questions regarding the financial reports. There were no questions.

*Jonas Uland moved to accept the financial report as presented. Darrell White seconded the motion and the motion passed unanimously.*

## **Budget Discussions**

John Corcoran explained that the Board had received a \$242,000 grant of Discretionary funding to serve adults and dislocated workers. Of this amount, \$217,800 is available for program services. John explained that we had applied for funding to be used for adult and dislocated workers in the amount of \$800,000 but that DWD had chosen to award only \$242,000. There was a discussion of what to do when these funds are exhausted. John replied that we will apply for more or have to reduce services. John recommended providing \$217,800 to VU for services to Adults and Dislocated Workers.

*Mike Ringwald motioned to approve a contract with Vincennes University for \$217,800 to serve Adults and Dislocated Workers. Darrell White seconded the motion and the motion passed unanimously.*

John Corcoran stated that the General Electric Labor Management Committee has recommended that the Board contract with the AFL-CIO LIFT (Labor Institute For Training) for Peer Counselor training. The purpose is to train a core group of dislocated workers regarding the various services available to help with unemployment, budgeting, training and re-employment. John explained that we utilized the same training with the Visteon dislocation. Ed Epping asked if it was successful and Richard Rampley replied that it was. Up to \$4,000 is recommended for this contract.

*Jonas Uland moved to approve a contract with the AFL-CIO LIFT for up to \$4,000 for GE Peer Counselor training, Gene McCracken seconded the motion and the motion passed unanimously.*

JAG – Jobs for America’s Graduates – This program has been operating at Eastern Greene High School serving in-school, younger youth. It is paid for through the allocated youth funds in the VU contract with the Board. Last year DWD provided some non-WIA unrestricted funding to expand the services at Eastern Greene. As a result some needy but non-economically disadvantaged youth were enrolled. DWD has stated that these funds will not be available after July 1<sup>st</sup>. John Corcoran stated that JAG continues to be a high priority for DWD and recommends continuation by authorizing \$40,000 in the VU contract for PY’09. VU and the school should work together to secure funding for the non-economically disadvantaged youth. Darrell White suggested that Boston Scientific may be able to provide some help with that funding.

*Jonas Uland moved to authorize the \$40,000 in the VU contract through June 30, 2010 for the continuation of the JAG program. Mike Ringwald seconded the motion and the motion passed unanimously.*

Advertising - John Corcoran discussed the need for an advertising budget to use for the development of the WorkOne website, job fairs, brochures and Information Resource Area materials in the WorkOne centers. He recommended \$20,000 be budgeted for such costs. Ed Epping asked Nancy Begle if we had the funding for this and she replied that the Board did.

*Darrell White moved to authorize the budgeting of \$20,000 for advertising, website development, job fairs, brochures and IRA materials at the direction of the Regional Operator. Rev. George Qualley seconded the motion and the motion passed unanimously.*

YHCC - John Corcoran explained that the State of Indiana received \$67.1 million under the Federal Recovery Act for Youth, Adult and Dislocated Worker Training. The State has announced the Young Hoosier Conservation Corps (YHCC) to be operated in State Parks and recreation areas. A grant for \$185,000 has been provided to the Board for staffing and supportive services. Of this amount \$116,850 is budgeted for the WIA service provider for staff and supportive services. The remainder is to be used by the Regional Operator and Fiscal Agent to administer and coordinate the program. Richard Rampley explained that 337 youth (more than any other region in the state) will be employed by the State, working 37.5 hours per week for 16 weeks at \$8.50 per hour. This means that approximately 1.7 million will be spent on payroll for these youth in our region. John recommended contracting \$116,850 to VU for staff support and supportive services. There was brief discussion about the possible uses of Adult and Dislocated Worker funding. The State has not announced what these funds will be used for.

*Jim Springer motioned to contract the \$116,850 to VU as recommended for YHCC staff and supportive services. Gene McCracken seconded the motion and the motion passed unanimously.*

Audit - Nancy Begle explained the need for an audit of the Board and the Regional Operator and asked the Board for authorization to solicit and procure the audits.

*Jonas Uland moved to authorize Crowe Horwath to procure the audit of the South Central Region 8 Workforce Board, Inc. and Corcoran & Wishart, LLC. These audits will be paid for by the Board. Mike Ringwald seconded the motion and motion passed unanimously.*

Ed Epping summarized the recent audit report of the South Central Region 8 Workforce Board, Inc. There were no findings or questioned costs. John Corcoran has the audit and it will be distributed to the Board.

YHCC - Shannon Laurent summarized the YHCC program stating that youth aged 16-24 that are Unemployment Insurance claimants, JAG participants and Veterans are the priority target groups. The program will run for 16 weeks. Recruitment is being handled through the web at [www.in.gov/yhcc](http://www.in.gov/yhcc) There was a discussion regarding recruitment and marketing of the program and a suggestion by Ed Epping that perhaps the State should ease up on the targeted population groups so that enrollment goals are met.

WorkOne Report – Richard Rampley presented the WorkOne Performance Report for the period 7/1/08 to 3/31/2009. Richard presented a summary of the JAG program at Eastern Greene High School written by Melody Miller the JAG coordinator. Richard explained that there has been a change in the UI process with more issues being handled locally and the State has extended benefits up to 72 weeks. After summarizing the numbers on the report Richard explained that Crane will be hosting a career fair at the Purdue Technology Center in Indianapolis. The purpose is to recruit engineers for Crane and local contractors near Crane.

Board Officers - Ed Epping explained that a slate of officers for the South Central Region 8 Workforce Board, Inc. has been proposed by the Executive Committee. The Chair and Vice-Chair must be representatives from the business sector. The slate will be presented at the next meeting in July. The proposed slate of officers is:

Chair – Darrell White  
Vice-Chair – Ed Epping  
Secretary – Jonas Uland

The next meeting of the Board was set for Wed. July 22, 2009 at Noon, in Bedford at the Bedford Area Chamber of Commerce. Lunch will served beginning at 11:30 AM.

*With no further business, Jonas Uland moved to adjourn the meeting. Darrell White seconded the motion, the motion passed and the meeting adjourned.*

Prepared By: John Corcoran  
Approved by the South Central Region 8 Workforce Board on July 22, 2009