Executive Committee
South Central Region 8 Workforce Board
Meeting Minutes

Zoom Meeting
Wednesday, June 24, 2020
10:00am - 11:30am

Members Present:

Brenda Reetz, Chair
Scott Baker, Vice Chair
Gene McCracken, CLEO
Kenneth McKee, Secretary

Others Present:

Rob King
Carla Crowe
Shannon Laurent

Call to Order – Brenda Reetz called the meeting to order.

Financial Report - Carla Crowe with Crowe LLP, the Board's Fiscal Agent, distributed and presented the financial report for the period ending June 30, 2020. Carla reviewed adjustments to the Budget and Expenditures and noted $131,500 Disaster Recovery Grants were added to budget. Of this amount, $125,000 is to be contracted with Service Provider (Vincennes University).

> **Gene McCracken moved to approve the financial report and budget, Scott Baker seconded the motion, all voted in favor and the financial report and budget were approved.**
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> **Scott Baker then moved to approve funds in the amount of $125,000 to Vincennes University for Disaster Recovery Grant Activities, Brenda Reetz seconded the motion, all voted in favor of approving funds to Vincennes University.**

Carla discussed PY'20 funds to include carry-in funds from PY'19 and new allocations for PY'20. Carla explained what carry-in funds were and how that amount is calculated into allocations. She also stated that 20% of total funding is earmarked as carry-in funding for the next program year. Carla stated that the Covid-19 event has caused a decrease in spending of funds as opposed to other program years, but some of the grants have been extended to account for this decrease in spending. Carlas reviewed initial budget for PY'20.

Gene McCracken moved to approve authorization of PY'19 carry-in and new allocation of PY'20 funds to Vincennes University. Kenneth McKee seconded the motion and all voted in favor, the motion was approved.

Covid-19/Rapid Recovery Grants (Region 8) - Shannon Laurent informed the Board that Region 8 would be receiving approximately $1.5 million for Next Level Rapid Recovery and Employer Training Grant activities as part of Covid-19 economic relief efforts. In addition, Shannon provided status updates for the following: 1) – Regional WorkOne Offices operational activities and opening plans/safety protocols as related to Covid-19; 2) – Region 8 County unemployment rates; 3) – Unemployment Claim Activities; and 4) – Homeless Veterans Reintegration Program (HVRP) activities and plan moving forward.

Election of Officers - Rob King discussed election of Board officers for PY'20 and all PY'19 officers agreed to maintain their current roles if no other Board members expressed interest in serving as an officer. This will be discussed and voted on at next full board meeting.

Registered Apprenticeships Update – Rob King advised Board members that the Workforce Board has officially been certified as an Intermediary Host for Registered Apprenticeships and has had one Apprenticeship standard approved for Workforce Specialists and is currently working on a second in Lawrence County for Certified Clinical Medical Assistant (CCMA). Rob also stated that he is working closely with the Office of Work-Based Learning and Apprenticeships in Indianapolis and believes Region 8 will see some funding to support this type of activity in the near future.

Region 8 Request for Proposal - Vincennes University staff (Rob and Shannon) exited Zoom meeting for this discussion. Carla Crowe discussed upcoming Region 8 Request for Proposal (RFP) for Staff to the Board, One-Stop Operator and Service Provider for Program years 2021 through 2025. Carla discussed announcement of RFP and associated deadlines for submission, review and selection.

Brenda Reetz motioned to move forward with announcement of RFP including submission, reviews and final selection, Gene McCracken seconded the motion and all voted in favor, the motion was approved.

With no further business to discuss, Gene McCracken moved to adjourn the meeting. Scott Baker seconded the motion. All voted in favor and the meeting was adjourned.

Prepared By: Rob King